

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
October 30, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE 2014 CDBG PROJECT FINALIZATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved project finalization for County of Lycoming's FFY 2014 Community Development Block Grant Program:
- | | |
|---|------------|
| West Branch Regional Authority Sewer Lateral Repair | \$120,000. |
| American Rescue Workers Building Renovations | \$ 47,800. |
| STEP, Inc. Homes in Need Program | \$ 42,188. |
| Administration/Planning | \$ 46,094. |
- 2.2 APPROVE AGREEMENT WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

agreement with Simplex Grinnell for fire and security and installation and monitoring contract for the 405 Property.

- 2.3 APPROVE CHANGE ORDER WITH MODULAR GENIUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved change order 6 to agreement with Modular Genius for the 405 Property in the amount of \$12,584.40.
- 2.4 APPROVE ACT 13 PARK AGREEMENTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Act 13 park agreements with the following:
Duboistown Borough in the amount of \$18,000.
Muncy Creek Township in the amount of \$8,000.
Muncy Area Lions Club in the amount of \$15,000.
Muncy Historical Society in the amount of \$15,000.
Cogan House Township in the amount of \$10,000.
Hughesville Borough in the amount of \$10,000.
Old Lycoming Township in the amount of \$10,000.
South Williamsport Little League in the amount of \$12,000.
Montoursville Borough in the amount of \$20,000.
- 2.5 APPROVE AGREEMENT WITH ACS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with ACS in the amount of \$17,000 for document scanning.
- 2.6 APPROVE CHANGE ORDER WITH GREEN MACHINE SALES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved change order 5 to agreement with Green Machine Sales, LLC.
- 2.7 APPROVE AGREEMENT WITH WEST PHYSICS CONSULTING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with West Physics Consulting, LLC for RMS.
- 2.8 APPROVE AMENDMENT WITH KEYSTONE STAFFING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the second amendment to agreement with Keystone Staffing for RMS.
- 2.9 APPROVE AGREEMENT WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved undercarriage rebuild of 2006 Caterpillar from Cleveland Brothers Equipment Company in the amount of \$20,252.04.
- 2.10 APPROVE NUTRIENT CREDIT SALES AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved nutrient credit sales agreement with Pennsylvania Infrastructure Investment Authority.
- 2.11 APPROVE AGREEMENT WITH PINE CREEK MUNICIPAL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed

(3-0), approved agreement with Pine Creek Municipal Authority for nutrient credits.

2.12 APPROVE AMENDMENT WITH CENTRE COUNTY. A motion by Mr. Larson and seconded by Mr. Larson and passed (3-0), approved amendment to agreement with Centre County for inmate housing.

2.13 APPROVE AMENDMENT TO AGREEMENT WITH ROBIN CLACE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Robin Clace for cleaning services.

2.14 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA Changes - Maintenance - Change Maintenance III/HVAC to HVAC Supervisor; RMS - Resource Recovery - change Shipping Clerk to grade 6.

Mr. Wheeland recessed the Commissioners' Meeting at 10:49 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 MAINTENANCE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the reclassification of Rick A. Livermore to HVAC Supervisor - Pay grade 9 - \$24.610003/hour effective 11/09/14.

3.3 PUBLIC DEFENDER - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the promotion of Joshua M. Bower as full time replacement Assistant Public Defender - Union - \$51,588.11/annually effective 11/9/14.

3.4 PRE-RELEASE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Wade M. Reese as full time replacement Resident Supervisor - Pay grade 5 - \$15.00/hour effective 11/9/14.

3.5 PRE-RELEASE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Jeffery V. Hamilton as full time replacement Resident Supervisor - Pay grade 5 - \$14.77/hour effective 11/3/14.

3.6 RMS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the reclassification of Dennis M. Brewer as full time Shipping Clerk - Pay grade 6 - \$16.4151/hour effective 10/26/14.

3.7 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:51 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:51 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is requesting bids for food products for the 1st quarter 2015.
- 5.2 The Commissioners presented a retirement gift to Tim Mahoney. Kevin DeParlos spoke on his service to the county.
- 5.3 The Commissioners present JWD awards to Bill VanCampen and Dennis Berfield.
Karl Demi explained the reasons for these awards.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a regular meeting on Thursday, November 6, 2014. No meeting election day, Tuesday, November 4, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:52 a.m.